Box 152 May-Jun 1888

TREASURY DEPARTMENT.

Office of Custodian.

PHILADELPHIA, June 5, 1888.

To the Occupants of the U. S. C. H. & P. O. Building,
Philadelphia, Pa.:

On Thursday next, the 7th instant, at 7 o'clock A. M., I will begin a general cleaning of this entire building, and for that purpose will put an extra force of men and women at work. It is my desire and intention to have the building thoroughly cleaned from dome to basement, and to that end I respectfully ask the co-operation of all of the occupants of the building. In my judgment, that co-operation can best be extended by the officials in control of rooms having those under them make a thorough clearing out of the closets, desks, cases, drawers, etc., in the rooms occupied by them, thus ridding them of old newspapers, pamphlets and other papers that are not likely to be of any service.

If the occupants of the building will co-operate with me and those under me, I will endeavor to have the building thoroughly cleaned, and we will use our best efforts to keep it in that condition. I am sure I am not making an unreasonable request, as I believe every official in the building is desirous of having every room in it in as thoroughly neat and creditable condition as is possible.

I invite your indulgence during the two weeks or more of house-cleaning, and trusting that I may have your hearty co-operation, as I am reasonably sure I will,

I am,

Yours, very respectfully,

WILLIAM F. HARRITY,
Custodian.

Treasy Dep't
Phila. June 5. 1888.

Wm H. Harvey,
Custodian.

Requests co-operation
in having building
cleaned.

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NARA RG104, Entry 1, Box 152

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